**Sample Student Sponsorship Request Letter**

**Please edit or personalize this letter as you wish before giving to a potential sponsor along with the Sponsorship Request Form**

Today’s Date:

Dear \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

I am writing to request your support toward my participation in the Indiana University Honors Program in Foreign Languages (IUHPFL) this coming summer. To learn more about my upcoming summer experience abroad, please visit the IUHPFL website at <https://iuhpfl.indiana.edu/>.

The selection process for the program is quite involved, and I’m very proud to have been invited to participate. My preliminary acceptance was based on strong overall academic standing and high performance in the target language, excellent appraisals from two of my teachers and an adult mentor, a writing sample in the language, and an extensive personal application. Upon reviewing my entire application dossier, the IUHPFL Selection Committee chose me as one of the less than 300 Indiana high school students to participate this summer!

During my 5 to 6 weeks abroad, I will attend daily classes in grammar, culture, literature, phonetics and conversation. In the afternoon, I will participate in planned activities such as theater, singing, dance and sports. In addition to my coursework and excursions to historical sites, I will live with a host family and learn more about the language and culture from them. I will be completely immersed in the target language, as the IUHPFL Language Commitment requires me to speak the target language exclusively for the duration of the program.

After I return, I plan to continue my studies in the language and culture. I have committed to sharing my IUHPFL experience with the students and teachers at my school. I will also help and encourage my fellow students in their language studies.

My family and I are working hard at making this trip possible for me, but we are seeking sponsorships to help offset the expenses. Would you be willing to sponsor me to help finance my trip abroad? If so, I would be extremely grateful!

Any amount is appreciated, and I THANK YOU in advance for helping to make this amazing opportunity a reality for me.

Sincerely,

[Your Signature Here]